



**STEP 5**

**Other Benefits - This section does not need to be completed to receive free or reduced price meal benefits.**

**School Use Only:**

Approved  
Denied  
Not Applicable

Do you want to receive **Textbook Assistance**?

Yes  No

If yes, sign to the right →

I certify that I am the parent/guardian of the child(ren) for whom application is being made. My signature below authorizes the release of information on this application for textbook assistance. I give up my right of confidentiality for this purpose only. This application information will be shared with the Indiana Family and Social Services Administration pursuant to I.C. 20-33-5-2 and I.C. 12-14-28-2, solely for purposes of complying with 45 C.F.R. Parts 260 and 265.

Signature of adult completing the form

Today's date

This application information may be shared with the Family and Social Services Administration for the purpose of identifying children who may qualify for free or low-cost health insurance under Medicaid or Hoosier Healthwise. If you want the application information shared for this purpose, please sign below. I certify I am the parent/guardian of the child(ren) for whom application is being made. I authorize the release of information for this purpose.

For information about Hoosier Healthwise health insurance, call 1-800-889-9949.

Signature of adult completing the form

Today's date

**OPTIONAL Children's Racial and Ethnic Identities**

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

Ethnicity (check one):

Hispanic or Latino  
 Not Hispanic or Latino

Race (check one or more):

American Indian or Alaskan Native  
 Asian  
 Black or African American  
 Native Hawaiian or Other Pacific Islander  
 White

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, (202) 690-7442; or email: [program.intake@usda.gov](mailto:program.intake@usda.gov). This institution is an equal opportunity provider.

**FOR SCHOOL USE ONLY - DO NOT WRITE BELOW THIS LINE**

WEEKLY X 52      EVERY 2 WEEKS X 26      INCOME CONVERSION TO YEARLY:      TWICE A MONTH X 24      MONTHLY X 12

**ELIGIBILITY DETERMINATION**

Income Eligibility: Total Household Size: \_\_\_\_\_ Total Income: \$ \_\_\_\_\_ per \_\_\_\_\_ Weekly \_\_\_\_\_ Monthly \_\_\_\_\_ Yearly \_\_\_\_\_  
OR Categorical Eligibility: Food Stamps/TANF \_\_\_\_\_ Migrant \_\_\_\_\_ Homeless \_\_\_\_\_ Runaway \_\_\_\_\_ Foster \_\_\_\_\_  
Eligibility Determination: Approved Free \_\_\_\_\_ Approved Reduced Price \_\_\_\_\_ Denied \_\_\_\_\_  
Reason for Denial: Income Too High \_\_\_\_\_ Incomplete Application \_\_\_\_\_ Other \_\_\_\_\_  
Type of Eligibility Notification Provided (if denied, notification must be written): Verbal \_\_\_\_\_ Written \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Determining Official: \_\_\_\_\_ Date Withdrawn: \_\_\_\_\_

**VERIFICATION**

Confirmation Review Official: _____	Application Direct Verified? Yes _____ No _____	
Date Verification Notice Sent: _____	Approval Based On: Food Stamps / TANF Case Number _____	Verification Results: No Change _____ Free to Reduced _____ Reduced to Paid _____
Date Response Due from Households: _____	Household Size and Income _____	Reason for Change: Income: _____ Household Size: _____ Change in Food Stamps/TANF _____ Did not respond _____ Other: _____
Date Second Notice Sent (or N/A): _____	Other: _____	Date Change Made: _____
Request for Appeal Date Hearing Requested: _____	Verifying Official's Signature: _____	Date: _____